

LITTLE SPONGES MONTESSORI

NAPPY CHANGING / INTIMACY POLICY

Little Sponges Montessori recognises the need to attend to the safety and comfort of the children at all times and respect the personal dignity of each child. When providing the intimate care required in changing children's nappies, staff will follow the following procedures:

- Only staff will be involved in changing a child.
- Every member of staff will adhere strictly to Safeguarding and Child Protection procedures.
- Any concern will be reported to the Designed Person who will inform parents and these will be recorded.
- Staff will inform colleagues that they are going to change a child's nappy.
- Staff will use disposable gloves.

A parent who visits Little Sponges will only change his or her own child.

A changing mat will be used for the sole purpose of changing nappies and will be disinfected with antibacterial spray after use. All staff will follow normal hand-washing procedures.

Soiled nappies will be placed in the Nappy Disposal bin, operated by a foot pedal.

This procedure will include taking children to the toilet although staff allow the children independence in this self-care skill and will offer help if and when needed.